



April 19, 2023

BOARD OF DIRECTORS

MEETING MINUTES

Members	Present	Virtual	Attendees	Present	Virtual
Connie Werbelow, Chair	X		Tony Thompson, Interim Chief Executive Officer	X	
Paul Thur, Vice Chair			Tamara Sawyer, JD, Human Resource, Compliance and Risk	X	
Jeff Petty, Treasurer	X		Diane Heine, DNP, RN, CEN, Interim Director of Nursing	X	
Janet Evans, Board Member	X		Mark Schlattmann, Director of Plant Operations		
Fred Werner, Board Member	X		Michael Garza, Finance Department Manager	X	
			Kelsey Sullivan, Director of Clinic and Ancillary Services		X
Billings Clinic Advisory Members			Dr Christopher Robertson, MD		X
Patrick McConnell, Regional Controller		X			
Nicole Hobbs, VP Regional Operations			Guests		
Tracey Walker, RRT, Director of Regional Operations		X	Greybull Standard/Basin Republican		
			John Hauk- Eide Bailey		X
			Phil Franklin- Cody Regional EMS	X	

TOPIC	DISCUSSION	PRESENTER	ACTION ITEM
CALL TO ORDER			
	5:40pm	Connie Werbelow, Chair	
MINUTES			
	Board minutes from March 2023 meeting. Motion to approve made by Fred Werner, second by Jeff Petty.	Connie Werbelow, Chair	Minutes for March 2023 meeting approved
FINANCIAL REPORT			



April 19, 2023

	<p>Audit report for 2021 Fiscal year presented by John Hauk. The report consisted of the independent auditors report, financial statement reports, independent auditors report on internal controls over financial reporting and compliance; independent auditors report on compliance of major federal programs and controls and the single audit.</p> <p>A motion to approve the 2021 fiscal year audit made by Janet Evans, second by Fred Werner</p>	Eide Bailey	2021 fiscal year audit report approved
	<p>Financial report for March 2023 has contract labor expense was up from last month at an amount of \$149,549. Acute patient days were down 10 days from prior month at 9. There were swingbeds for the month, 109 ER visits and 349 clinic visits. There was a gain of \$3,028 for the month with a budge loss of \$36,062. The days in accounts receivable are 177, days cash are 30 with all accounts combined and 4 days cash based on the operating account. The February Mill levy was \$20,183.46.</p> <p>Motion to accept the March Financial report made by Jeff Petty, second by Fred Werner</p>	Michael Garza, Finance Department Manager	March 2023 financial report approved
EXECUTIVE REPORTS			
	<p><u>CEO Report</u></p> <p>Introduce Pat Taylor as our onsite business office position through HRG. Will be a pivot point with the CERNER go live. Beginning checklist for the CEO change over to Joel Jackson and recommended moving May's board meeting to May 24th so Joel may attend. Reminder the board about the Billings Clinic trustee conference April 27th and 28th and a WHA board conference May</p>	<p>Tony Thompson, Interim CEO</p> <p>Tamara Sawyer, CTO, Compliance and Risk</p> <p>Diane Heine, Interim DON</p> <p>Mark Schlattmann, Director of Plant Ops</p>	May Board meeting moved to May 24 th approved



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	<p>18th in Casper. Discussed the dates of townhall meetings for the 2nd quarter in May.</p> <p>Motion to move the May board meeting to May 24th made by Jeff Petty and second by Fred Werner</p> <p><u>Human Resources, Compliance and Risk</u></p> <p>Recognized Shelley Haskett as March employee of the month. Discussed employee engagement activities for staff recognizing Easter. Reviewed new hire positions and the 0% turnover for March. Reviewed current staffing numbers and open positions.</p> <p><u>Director of Nursing</u></p> <p>Does not have Trauma quality data available to present at this board meeting. Recognized Tara Miller as the new Trauma program Coordinator. Will be working together to obtain pediatric readiness level in the ER/hospital.</p> <p><u>Director of Plan Operations</u></p> <p>No report</p> <p><u>Director of Clinic and Ancillary Services</u></p> <p>Discussed the department's preparation for the CERNER go live date of May 1st. Preparations include many hours of training. Marketing around town and in social media for our Blood Drive schedule May 4th.</p>	Kelsey Sullivan, Director of Clinic and Ancillary Services	
CHIEF OF STAFF			
	No report	Christopher Robertson, MD Chief of Staff	
BILLINGS CLINIC REPORT			



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	Dr. Clint Seger has taken the position of permanent CEO for Billings Clinic. Billings Clinic continues to experience finance challenge stating expenditures are high with drug prices up 12% but reimbursement is down. Billings Clinic had a press release detailing some of the steps they are taking to help reduce the financial burden. The end of the public health emergency is set to occur May 11th with resuming normal operation May 12 th .	Tracey Walker, RRT, Director of Regional Operations	
NEW BUSINESS			
	Confirmed a transfer of \$100,000 from the board account to the operating account on March 23, 2023.		
OLD BUSINESS			
	Motion to approve November 17, 2022, board meeting minutes made by Jeff Petty, second by Fred Werner.	Tamara Sawyer, CTO and Compliance and Risk	November 17, 2022, board meeting minutes approved
PUBLIC COMMENTS			
	Guest speaker Phil Franklin with Cody EMS presented the EMS call and transfer volume for the month of March. Presented information on a new rotor wing craft offered at Cody for regional transport. The approximate cost to a patient who has to use the rotor wing would be \$25, 000.	Phillip Franklin, Cody EMS Director	
EXECUTIVE SESSION			
	WY § 16-4-405 – Personnel Motion to enter executive session made by Fred Werner, second by Jeff Petty.	Connie Werbelow, Chair	Executive Session approved Entered executive session at 7:28pm Exit executive session at 7:54pm
ADJOURN			
	7:54pm	Connie Werbelow, Chair	



Three Rivers
HEALTH

April 19, 2023

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