



April 16, 2025

# BOARD OF DIRECTORS

## MEETING MINUTES

Members	Present	Virtual	Attendees	Present	Virtual
Jeff Petty, Chair	X		Joel Jackson, Chief Executive Officer	X	
Fred Werner, Vice Chair	X		Tamara Sawyer, JD, Human Resource, Compliance and Risk	X	
Janet Evans, Treasurer	X		David Black, RN, Director of Nursing	X	
Michael Scherman, Board Member	X		Mark Schlattmann, Director of Plant Operations		
Trudy Craft, Board Member	X		Michael Garza, Finance Department Manager	X	
			Kelsey Sullivan, Director of Clinic and Ancillary Services		
<b>Billings Clinic Advisory Members</b>			Dr Christopher Robertson, MD, Chief of Staff		X
Dr. Polley, Regional CMO			Taylor Osmond-Roussan, Executive and HR Assistant	X	
Nicole Hobbs, VP Regional Operations			<b>Guests</b>		
Tracey Walker, RRT, Director of Regional Operations		X	Greybull Standard/Basin Republican		X

TOPIC	PRESENTER	ACTION ITEM
<b>CALL TO ORDER</b>		
5:27 PM	Jeff Petty, Chair	
<b>MINUTES</b>		
Board minutes from March 19, 2025, meeting		Trudy Craft motioned to approve March 19, 2025 board minutes. Fred Werner second the motion approved
<b>FINANCIAL REPORT</b>		
Financial report for March 2025 - Three Rivers Health shows a net operating gain for the month of \$20,650.88. The March Mill Levy amount was \$26,171.86 which brings the Service District Account to \$1,256,951.24 at the month end. Accounts Payable total is		Trudy motioned to approve financials Fred Werner second the motion Approved

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<p>\$1,323,758 compared to \$3,085,376 for March 2024. The average Gross Patient Revenue per day for March was \$57,170.77 compared to \$38,339.09 for March 2024. Days COH as of March 31, 2025, was 92.71 days. Total Operating Expenses for March were \$929,019.10, giving us an expense per day of \$29,302.20. Our Gross AR days were 58.3 compared to 65.4 for the same period last year. Our patient registrations (encounters) were 1330 for March, compared to 1257 for March of last year. Patient Gross Service Revenue for March was \$1,742,125 compared to March 2024's gross revenue of \$1,179,742. Discounts and allowances were \$710,549 versus March 2024's Discounts and Allowances of \$1,434,055. Bad Debt and Charity Care write-offs for March were \$129,969 compared to \$878,605 for March 2024. Inpatient days are 47, ER visits are 132, and Clinic visits are at 598.</p>		
EXECUTIVE REPORTS		
<p><b><u>DON</u></b> – It has expanded from when I pulled this data. Hard to anticipate month to month along with send outs. 9.8% is normal. We kept 8 patients this last month which is 6%. We had 143 ER patients and their median length of stay is 120 minutes as this varies. 163 hours of observation, 20 days inpatients, and 41 days swing bed. Our goal is to have those numbers level. Reviewing swing bed referrals with Shelley as they come. Sometimes we run into problems with insurance. We have lots of current projects we are working on like sterile kits with what everyone needs in them. Working with Billings Clinic on getting the EKG results to flow into Cerner. We have four nurses going to NBHH for different types of education and filling classes. We had Nereo and stroke teams come down and give a presentation. The Trauma team from Billings Clinic came down and are getting the nurses TNCC. Tomorrow there is a POC Ultrasound training for providers and will be back next week as well. We are still working on stroke and behavioral work flows. Teresa has been accepted to CWC nursing program. Has a nurse start back with us. May 5<sup>th</sup> a new nurse will start. We have completed two interviews. Trauma there is a criteria for our facility to consider a trauma activation. Handed out a paper that has a list of those who may qualify. The first quarter of 2024 for our Traumas were 13 and this year in the first quarter it was 18. In 2024 our activations were 8 and this year they were 12. There is a survey that we do as well for Trauma. Completing our education and competency through Healthstreams.</p> <p><b><u>CTO</u></b>- Compliance report. Our Employee of the Month is Ronee Freier, “I would like to nominate Ronee Freier as employee of the month. Ronee has been such a great addition to the clinic and the facility! She is always coming up with new ideas and ways to improve</p>	<p>Joel Jackson, CEO Kelsey Sullivan David Black Mark Schlattmann Tamara Sawyer</p>	



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<p>patient care. We have been extremely grateful and thankful for her knowledge and passion in the medical field. Ronee is helpful, compassionate and always willing to help wherever possible. We would be lost without Ronee! I would just like her to know how thankful we are for her and her hard work!”.</p> <p><b>CEO-</b> With Kelsey not here I can speak and ask questions on behalf of the sleep studies. Billings Clinic has limited resources on an overnight sleep study. Medicare has approved at home equipment. We would purchase equipment. The patient would meet with our staff with their order. They would take our equipment and see the provider for the results and then establish with our providers for their sleep without driving really far. Jeff – This would be a good thing for our community. Mike S. – Is Billings Clinic the closest facility if there needs to be more extensive care or research? Dr. Robertson – Billings Clinic Cody is the closest as they have sleep rooms and is staffed with sleep technologist. That is where we would do a lot of our follow-ups. Sarah from Billings Clinic is wonderful. The sign by the highway is updated. We had a 8-12% growth in ER visits. Property sale: Looking for direction on where to go with it. Jeff – Can we give the property to the foundation. Joel – If the property does not sell the board could donate it. There is no tax advantage to it. We want no hostility with the other landowners and have been in contact with all involved. Mike S. – Can the hospital go into a different route of revenue like bonds? Joel – If the board managed the process it could work. We hope to have the facility master planning committee meet with Mitch and myself before the end of the fiscal year. We will present the operating budget for next fiscal year at the next meeting. We will also have the presentation for the 22-23 audits in May. We haven’t received federal approval for tax exempt status. This meeting will be pushed to a later date.</p>		
<p><b>CHIEF OF STAFF</b></p>		
<p>There were some re-credentials in MedStaff for V-Rad and for Dr. Robertson. We had Dr. Camp from NBHH come and introduce herself to MedStaff. We also passed a Medical Ethics Policy.</p>	<p>Christopher Robertson, MD Chief of Staff</p>	
<p><b>BILLINGS CLINIC REPORT</b></p>		
<p>Our new nursing informatics, Sara Lindstrom is there to improve the EHR efficiency and is mainly nursing support. Trustee conference is next week and we have a board member who is willing to sit on a panel about retention recruitment. Referral coordinator</p>	<p>Tracey Walker, RRT, Director of Regional Operations</p>	



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interviews are happening. The expanded NICU opened earlier this month. Billings Clinic signed a 3 year BCBS contract. Sarah Augustanelli is the interim Regional HR Director.		
<b>AGENDA ITEMS FOR APPROVAL</b>		
Surplus land 4.95 ac in lots 5&80 33 52 93 BK378-434 NB-109-Fair market value appraisal and request recommendation for action. We will need to let the neighbors know the process.	Joel Jackson, CEO	Trudy Craft motion to approve fair market value appraisal of Surplus Land Fred Werner second the motion
Re-credentialing and privileges -Dr. Christoper Robertson and VRAD Elizabeth Volger	Tamara Sawyer	Janet Evans motion to approve the re-credentialing for Dr. Robertson and Elizabeth Volger Mike Scherman second the motion
<b>DISCUSSION ITEMS</b>		
Q1 2025 compliance presentation	Tamara Sawyer	
<b>EXECUTIVE SESSION</b>		
WY § 16-4-405 – Personnel and legal – Adjourn to Executive session at 7:17 pm	Jeff Petty, Chair	Fred Werner motioned to adjourn to executive session Trudy Craft second the motion
<b>ADJOURN</b>		
Out of executive session at 7:40 pm. No actions taken Adjourned at 7:41 pm	Jeff Petty, Chair	