



December 11, 2024

BOARD OF DIRECTORS

MEETING MINUTES

Members	Present	Virtual	Attendees	Present	Virtual
Jeff Petty, Chair	X		Joel Jackson, Chief Executive Officer	X	
Fred Werner, Vice Chair	X		Tamara Sawyer, JD, Human Resource, Compliance and Risk	X	
Janet Evans, Treasurer	X		David Black, RN, Director of Nursing		
Connie Werbelow, Board Member	X		Mark Schlattmann, Director of Plant Operations		
Trudy Craft, Board Member	X		Michael Garza, Finance Department Manager		
			Kelsey Sullivan, Director of Clinic and Ancillary Services		
Billings Clinic Advisory Members			Dr Christopher Robertson, MD, Chief of Staff	X	
Patrick McConnell, Regional Controller			Taylor Osmond-Roussan, Executive and HR Assistant		
Nicole Hobbs, VP Regional Operations			Guests		
Tracey Walker, RRT, Director of Regional Operations			Greybull Standard/Basin Republican		
Dr. Scott Polley	X		Michael Sherman	X	

TOPIC	PRESENTER	ACTION ITEM
CALL TO ORDER		
5:30pm	Jeff Petty, Chair	
GUESTS		
MINUTES		
Board minutes from November 2024 meeting		Connie moved to approve November 2024 board minutes. Trudy second the motion Approved
FINANCIAL REPORT		



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<p>November shows a net operating gain of \$197,297. We received a new cost report model from Pat which resulted in an impact of about \$60,000. The District account received the mill levy in the amount of \$175480.12, bringing the account to \$865,768.60. The accounts payable total is \$1,973,594. The average gross patient revenue per day in November was \$44,842 which is down from October. Days COH as of November 30, 2024 was 92.35. The total operating expense was \$917,166 for a expense per day of \$30,572. Our gross AR days were 66.0 and our patient gross service revenue was \$1.339,994. Discounts and allowances were \$251,011 this takes into account the State of Wyoming QRA payment of \$194,720. Inpatient days, ER visits and clinic visits were down in November (IP: 26; ER: 112; clinic: 613). A break down of payer mix shows Medicare is 30.09%, self pay is 22.27%, Medicare advantage 12.18%; commercial insurance 24.97%; Medicaid is 4.97%; VA 3.89%; Charity Care is .10%; Contract 1.59% and Worker's comp 1.15%. The charity care percentage represents those patients who have already been identified and approved for financial assistance, this does not represent anyone who could apply and be approved.</p>		<p>Janet made a motion to approve financials. Trudy second the motion. Approved</p>
EXECUTIVE REPORTS		
<p>No executive reports for December meeting</p>	<p>Joel Jackson, CEO Kelsey Sullivan David Black Mark Schlattmann Tamara Sawyer</p>	
CHIEF OF STAFF		
<p>New ER provider Dr. Raine will be joining the organization this month. We will provide temporary privileges and then bring him before the board in January for full. This is due to Medstaff Meeting and the board meeting not lining up on the calendar. Flu is on the rise in the county and the medical staff are seeing COVID.</p>	<p>Christopher Robertson, MD Chief of Staff</p>	
BILLINGS CLINIC REPORT		
<p>Pat McConnell is retiring next month. Billings Clinic has hired his replacement, Chris Kester. Chris will start in January, and he comes to Billings Clinic from Livingston. At Livingston he worked in multiple departments and roles that Billings Clinic believe will be an asset to this position.</p>	<p>Scott Polley, MD Regional Medical Officer</p>	



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<p>Would like to recognize this month, multiple Billings Clinic Affiliates received Chartis awards related to quality and care. Three Rivers Health was included as a recipient with this award. The Trustee Conference for next year is set for April 24-25 at the DoubleTree. You can start booking rooms now.</p>		
AGENDA ITEMS FOR APPROVAL		
<p>No items</p>		
DISCUSSION ITEMS		
<p>Board Expectations of Operation were discussed. The board agrees:</p> <ul style="list-style-type: none"> • CEO will communicate to the board chair on items and the board chair will disseminate to the other members. CEO may from time to time share information to all as a group but it would only be informative. • Board members are expected to listen to community member concerns when approached but to direct them to the CEO for resolution of the problem. The key for the board is to help the community member feel heard but not get involved in the issue. • The board should not get involved in personnel concerns. That is what the executive team and CEO are there to do. • Board agrees the conduct of the board meeting does not need to be very formal. So long as every board member feels their voice is being heard and they are getting the information they want and need. • When it comes to third party or newspaper asking official question of a member, the member is to refer them to the CEO or board chair. The board is expected to support any board decision in public since a board decision is the result of a majority. • The board would like to try to include a module of GovernWell in their board packet for the first quarter to see how this type of training goes. • The Board would like to have more structure on presentations and time consideration. Especially if there is going to be a long presentation, would like there to be a adjusting of other presentations length to accommodate the presentation time. 		
PUBLIC COMMENTS		



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EXECUTIVE SESSION		
Entered into executive session for WY § 16-4-405 – Personnel and legal at 6:26pm	Jeff Petty, Chair	Connie made a motion to enter executive session. Janet second the motion Approved
Exit executive session at 6:47pm		
January board meeting items to included adding foundation item. The board would like to start moving forward with this item. Will need to handle board organization for the year.		
Jeff thanked Connie for her time on the board during the past years for her devotion to the facility and providing excellent healthcare to the community.		
ADJOURN		
7:09pm	Jeff Petty, Chair	Fred made a motion to adjourn. Trudy second the motion. Approved