



May 21, 2025

BOARD OF DIRECTORS

MEETING MINUTES

Members	Present	Virtual	Attendees	Present	Virtual
Jeff Petty, Chair	X		Joel Jackson, Chief Executive Officer	X	
Fred Werner, Vice Chair	X		Tamara Sawyer, JD, Human Resource, Compliance and Risk	X	
Janet Evans, Treasurer	X		David Black, RN, Director of Nursing	X	
Michael Scherman, Board Member	X		Mark Schlattmann, Director of Plant Operations		
Trudy Craft, Board Member		X	Michael Garza, Finance Department Manager	X	
			Kelsey Sullivan, Director of Clinic and Ancillary Services		
Billings Clinic Advisory Members			Dr Christopher Robertson, MD, Chief of Staff		X
Dr. Polley, Regional CMO			Taylor Osmond-Roussan, Executive and HR Assistant	X	
Nicole Hobbs, VP Regional Operations			Guests		
Tracey Walker, RRT, Director of Regional Operations	X		Greybull Standard/Basin Republican		
Kris Kester		X	Rebecca from Billings Clinic	X	
			David Imus, Wipeli		X
			Rachel K, Wipeli		X

TOPIC	PRESENTER	ACTION ITEM
CALL TO ORDER		
5:30 PM	Jeff Petty, Chair	
GUESTS		
WIPFLI-Audit 2022 and 2023 review presented by David Imus and Rachel K.		
MINUTES		
Board minutes from April 16, 2025 meeting		Fred Werner motioned to approve April 16, 2025 board minutes. Mike Scherman second the motion



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		Approved
FINANCIAL REPORT		
<p>Financial report for April 2025 - Three Rivers Health shows a net operating loss for the month of \$503,574, adjusting journal entries were made to help align the cost report estimate to what is showing on the balance sheet. The April Mill Levy amount was \$30,778.84 which brings the Service District Account to \$1,283,901.75 at month end. Accounts Payable total is \$1,542,023 compared to \$2,906,204 for April 2024. The average Gross Patient Revenue per day for April was \$50,145.85 compared to \$54,210.26 for April 2024. Days COH as of April 30, 2025, was 74.84 days. Total Operating Expenses for April were \$1,102,919.44, giving us an expense per day of \$36,763.98. Our Gross AR days were 59.2 compared to 70.2 for the same period last year. Our patient registrations (encounters) were 957 for April, compared to 1246 for April of last year. Patient Gross Service Revenue for April was \$1,489,709.96 compared to April 2024's gross revenue of \$1,619,722. Discounts and allowances were \$850,862 versus April 2024's Discounts and Allowances of \$554,968. Bad Debt and Charity Care write-offs for April were \$70,317 compared to \$6,589 for April 2024. Inpatient days are at 40, ER visits are at 145, and Clinic visits are at 674.</p>		<p>Fred Werner motioned to approve financials Mike Scherman second the motion Approved</p>
EXECUTIVE REPORTS		
<p>DON – We are still having ebbs and flows. Observation hours are up along with inpatient stays. We are down in Swing Bed Days. Referrals for swing bed comes and goes. Even when we accept patients they sometimes go to a facility closer to their home. We are still working on different projects and we have five nurses going to TNCC training. We have two new nurses starting with us. We are collaborating withing the region to get nurses education and to put on a hands-on skills fair to help the nurses. We have resumed our partnership with NWC nursing and will be doing preceptorships this fall.</p> <p>CTO – Any questions on my report? Jeff – There seems to be a larger turnover in April. What position were they? Tamara – Lab tech, Radiology tech, and maintenance tech. We are currently recruiting for Radiology tech.</p> <p>CEO – Nothing new with operations and nothing new with the Clinic. Foundation has been postponed due to not receiving the nonprofit status approval. The land is on the agenda as we are looking for guidance on that. Budget is included for review. We will</p>	<p>Joel Jackson, CEO Kelsey Sullivan David Black Mark Schlattmann Tamara Sawyer</p>	



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approve budget in June. We will have executive session for personnel and land discussion.		
CHIEF OF STAFF		
No report given – Per Tamara there are a few credentials to approve	Christopher Robertson, MD Chief of Staff	
BILLINGS CLINIC REPORT		
We kicked off our GPO. We will be looking at opportunities with Logan Health to negotiate supply costs. Jeff – The conference was a big success. I encourage all to go. Connected with lots of people. Tracy – Thank you for being apart of the panel. Joel – We hope all can come next year. One thing I forgot to add to my report is that Joy from PVHC has resigned. We wish her well. Jeff- Joy used to attend our meetings and got us headed in the right direction and she blessed us with Mike Garza.	Tracey Walker, RRT, Director of Regional Operations	
EXECUTIVE SESSION		
<p>WY § 16-4-405 – Personnel and legal – 6:50 pm</p> <p>7:26 PM</p> <p>Discussed budget approval meeting will be next month at 5pm. The budget items are included in the packet on the last page. Take the month to review the information. Jeff requested Joel and Mike create a brief summary to explain key aspects of the budget and the reason behind their decisions.</p> <p>Billings Clinic MSA agreement: Joel let the board know that our MSA agreement with Billings Clinic is set to renew in December. Joel and Tamara are currently looking through the agreement. Joel suggested having a work session where Tracey, the board and Tamara could go through the agreement line by line together.</p>	Jeff Petty, Chair	<p>Janet Evans motioned to go into executive session Mike Scherman second the motion</p> <p>Michael Scherman Motioned to exit executive session Fred Werner second the motion</p> <p>Approved</p>
AGENDA ITEMS FOR APPROVAL		
Table land sale for public meeting. Mike S. – Are there any leans against it? Joel– Not aware of any. Mike S – Have we approached the other landowners about the access. Joel – Yes, we have all been in contact. Still ongoing discussions are happening.	Jeff Petty, Chair	
Audit report for 2022 and Audit for 2023		Janet Evans motioned to approve 2022 and 2023 audit



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		Fred Werner second the motion
Credentialing and privileging files and re-credentialing and privileging files	Tamara Sawyer	Trudy Craft motion to approve credentialing files Mike Scherman second the motion
DISCUSSION ITEMS		
Budget meeting for FY 2025 – Joel – Budget will be for approval next month today is just for review. Tamara – Do we want the budget meeting before the regular meeting. If so we will need to post it in the paper for two weeks prior to the meeting. Jeff – Lets keep the financial meeting at the same time and have budget at 5:00		Joel Jackson, CEO
ADJOURN		
Meeting adjourned at 7:42 pm	Jeff Petty, Chair	